Great Bend
ECONOMIC DEVELOPMENT

Our Mission

- 4508 Farmers Plaza Ln Great Bend, KS 67530
-
- director@gbedinc.com

To our applicants:

Thank you for your interest in joining Great Bend Economic Development, Inc. We are a non-profit organization put in place to grow Barton County. Our Board is made up of seven members with a wide-range of specialties, all integral to our goals and plans. As you consider an opportunity on our Board it is important to know and understand our mission statement, as it is this mission that drives us in all of our endeavors.

Mission: To improve the economic quality of life for the working families of the community.

Strategies: GBED will endeavor to improve the economic quality of life for the working families by:

1) Creating jobs, through retention, recruitment and expansion of businesses
2) Strengthening workforce through recruitment, education and training
3) Improving and increasing the number of living wage jobs
4) Expanding the tax base through increase capital investment

It is these strategies that will motivate our direction, drive forward movement and ultimately, lead us to a successful, thriving economy. If you share a passion for our community, a willingness to participate, an open-minded approach and a heart for collaboration we would love to hear from you.

Interested applicants please return your completed application to ***director@gbedinc.com*** no later than Monday, November 30th.

Thank you for your interest and support,

Great Bend Economic Development, Inc.

Great Bend ECONOMIC DEVELOPMENT

Board of Directors Application Form

- 4508 Farmers Plaza Ln Great Bend, KS 67530
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Thank you for your interest in applying for the non-profit organization

Great Bend Economic Development, Inc.

In order to serve on this important Board of Directors, the following application is required and will be shared with our selection committee in order to ensure the best possible Board of Directors. This application is the first step for consideration.

- **Your Name:** _____
- **Your Phone Number:** _____
- **Your Address:** _____
- **Your Email Address (please write carefully):** _____
- **Please provide information on your education, training and certificates:**

  _____

  _____
- **Briefly describe why you would like to join our Board of Directors:**

  _____

  _____
- **Your current and past organizational affiliations (name of the organization and your role(s):**

  _____

  _____
- **If selected, how do you feel you could contribute to the success of the Economic Development Committee?**

  _____

  _____

  _____

- **Are you comfortable soliciting others for funding, if yes, please describe any experience:**

- **What does leadership mean to you?**

- **What do you believe are the two most significant issues or opportunities facing Economic Development in Great Bend and Barton County?**

- **Please read the Board of Directors position description, provide three to five specific reasons, or unique qualifications you may have that set you apart from other leading candidates.**

- **Which of your skills would you like to utilize on the board? Check all that apply:**

☐ Board Development	☐ Financial Management	☐ Training
☐ Strategic Planning	☐ Fundraising	☐ Marketing
☐ Staffing/HR	☐ Evaluation	☐ Volunteer Management
☐ Program Development	☐ Community Networking	☐ Facilities Management

- **Other Skill(s) of yours that you would like to utilize?**

  _____

  _____

- **Resume optional, please attach if you choose to provide. Resume attached:**

  ◯ YES ◯ NO

- **If you are not selected as a member of the Board, or if you decide not to join, would you like to be a volunteer to assist our organization in various ways that match your skills and interests?**

  ◯ YES ◯ NO ◯ PERHAPS

- **If you join the Board, you agree that you can provide at least 5-10 hours a month in attendance to Board and Committee meetings primarily during business hours, and that you do not have any conflict-of-interest in participating on the Board. (Our current board meetings are the first and third Tuesday of each month at 5:00pm).**

  Your signature: _____ ***Date:*** _____

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Board Member Duties & Functions

GBED members of the board of directors provide oversight. Each board member is expected to act in the best interests of the organization at all times. The member's action and decisions should always serve the mission of the organization.

In the eyes of the GBED partners, the board of directors is responsible for the governance and proper functioning of the organization. To fill these responsibilities outlined below are several duties that every board member must fill. These are referred to as the duty of obedience, the duty of care, and the duty of loyalty.

Duty of Care

The board member shall make reasonable effort to exercise oversight and ensure that the organization is functioning in a proper manner. Essentially, this means attending meetings and reading relevant written materials like minutes, policies and financial reports.

Duty of Loyalty

Conflicts of interest, including the appearance of conflicts of interest must be avoided. This includes personal conflicts of interest or conflicts with other organizations with which a board member is connected.

In all actions and decisions regarding the organization, the board member is to support the best interests of the organization. The board member should always avoid conflicts of interest. They should not represent a party at odds with the organization they oversee.

Duty of Obedience

The board and its individual directors shall act within the requirements of the law and according to their organization's mission by-laws, rules and regulations.

So that the board members may fulfill these duties, the CEO commits to supplying board members with all the information they need or request.

Functions of a Board Member

- Know the organization's mission, purpose, goals, policies, programs, services, strengths, and needs.
- Represent the organization to the rest of the community.
- Acquire a clear understanding of the organization's financial position.
- Serve in a volunteer capacity, without remuneration or profit.
- Attend board and committee meetings as scheduled, actively participating in the affairs of the organization by asking questions, discussing issues, making decisions, and exercising leadership.
- Assist with fundraising and recruitment, securing revenue.
- Develop a basic awareness of parliamentary procedure.
- Maintain board confidentiality.
- Perform any tasks as directed by the GBED Partners.
- Assist with the transition of new board members.

Most GBED board members also chair or belong to a committee. In this role, they are expected to:

- Assemble a team or committee to work in their area of responsibility. Conduct/attend regular meetings of the committee.
- Communicate their needs to other committee chairs and to the office. Coordinate with other committee members to complete the work of GBED. Report to the chairman.
- The Chairman commits to giving the committee chairs the resources they need - volunteers, money and information. to carry our their work.